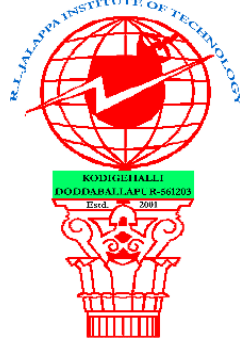


# Assessment Procedures for Value Added Courses



(Policy on Assessment Procedures for Value Added Courses)

Ref. No. RLJIT /NAAC/2021-22/Policies/036

**Sri Devaraj Urs Educational Trust (R.)**

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**R.L. JALAPPA INSTITUTE OF TECHNOLOGY  
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## **R.L. JALAPPA INSTITUTE OF TECHNOLOGY**

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# **Assessment Procedures for Value Added Courses.**

<b>Ref .No</b>	<b>Date</b>	<b>Description</b>
<b>RLJIT /NAAC/2021-22/Policies/036</b>	11.11.2022	Issued for Implementation
<b>R.L Jalappa Institute of Technology, Doddaballapur- 561203</b>		<b>Assessment Procedure for Value Added Courses</b>

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Value Added courses (VAC) are offered by institution for holistic development and empowerment of students. VAC shall enhance the curriculum by amplifying, supplementing, and filling in the gaps, if any. Value added courses are offered for imparting transferable and lifeskills to all the students. In the broader perspective to serve society, students shall be encouraged to get certification, wherever possible.

### **Assessment for Conducting Value added courses(VAC)**

#### **I. For Students:**



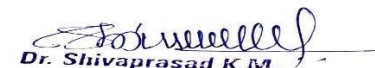
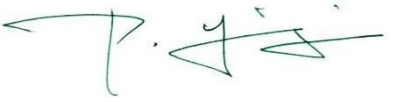
1. It is mandatory to get registered for one value added courses offered by the Department per academic year.
2. Students pursuing UG/PG programs are required to attend one VAC in every academic year of his/her programmes.
3. Student pursuing 4 year programme are required to attend one VAC during First semester onwards.
4. 85 % Attendance is mandatory and 50% Passing marks for the completion of the Value added Courses.
5. As VAC is a non-credit but an passing course, it is essential for students to clear/complete the value-added course in which they are enrolled.
6. Student shall be issued a course completion certificate by the department after passing the Value added course followed by submitting the Feedback.

#### **II. For Engineering Departments:**

1. Individual Department must appoint a VAC coordinator for the smooth functioning of VAC at Departmental level.
2. Value added course must be offered as a non-credit and an audit/passing course.
3. The Department VAC coordinator should ensure students' enrollment in one value added course per academic year in every program offered by the Department.
4. VAC should be offered in every UG/PG programs per academic year except for first and final semester. However, in one year program VAC should be offered in 2<sup>nd</sup> semester.
5. Teaching slots must be mapped on the timetable; a course expert must be assigned for VAC as it is an audit/passing course.
6. Value added course(s) should be designed as per the need/requirement of students enrolled in the Department in a particular program. The duration of the course should not be less than 30 hours.
7. A detailed syllabus must be prepared with evaluation scheme (Practical / Viva/ Seminar/ Hands on Training/ Industrial Training/ Field Work/ Workshop/MOOC) must be designed for VAC.
8. For each value-added course, course outcomes (COs) must be created. An approval is required from the IQAC Office.
9. VAC brochure must be prepared by the Concerned Department.
10. Attendance record and assessment record should be maintained properly and

- on a regular basis.
11. The Department VAC coordinator must inform students about the requisites (regular attendance minimum 85% and passing minimum 50% of the exam) for the completion of course.
  12. On completion of the course, students will be issued a course completion certificate.

**Policy Preparation and Verification Team**

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