
	<p>Sri Devaraj Urs Educational Trust (R.) R. L. JALAPPA INSTITUTE OF TECHNOLOGY (Approved by AICTE, New Delhi & Affiliated to VTU, Belagavi) Kodigehalli, Doddaballapur- 561 203</p>	
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NO DUES CERTIFICATE

Date:

The following departments/sections/labs. have to certify that whether the faculty member, who is relieved from the services of RLJIT is having dues or not. If there are no dues, the concerned departments/sections/laboratories have to indicate as **NO DUES** in the column prescribed.

Name of the Staff:

Date of resignation:

Designation:

Date of relieving:

Department:

CLERANCE FROM THE DEPARTMENT IN WHICH THE STAFF IS WORKING:

S. No.	Particulars	Dues against the Staff, if any	Signature of the Head of the Dept.
1.	Course Material, Laboratory Equipment, Lab. Stock registers, Department Library, Furniture Components, Stationeries, Cell activities		

CLERANCE FROM THE GENERAL ADMINISTRATION & OTHER OFFICES:

S.No.	Particulars	Dues against the Staff, if any	Signature
1.	ACCOUNTS SECTION		
2.	EXAMINATION SECTION		
3.	FINANCE OFFICE		
4.	CENTRAL LIBRARY		
5.	DEPARTMENT LIBRARY		
6.	SPORTS SECTION		
7.	HOSTEL		
8.	UNION BANK OF INDIA		
9.	HEAD OF THE DEPARTMENT		

I hereby affirm that I do not have any dues to and from the University as on the below mentioned date.

Date:

SIGNATURE

Signature of HoD

Principal