



Action taken report for the Feedback taken from Students on the Ambience and Academic Performance of the Institute for the Academic year 2022-23

The IQAC of the institution collects Feedback from the students and prepare the analysis to monitor and evaluate its performance quality on curriculum and curriculum related issues. The feedback was collected from students, teachers, parents, alumni and employers through online and offline mode. The analysis of the feedback collected is submitted to the Principal for the further action and the principal share the same with the HoD's of the various departments for necessary steps and forward the consolidated report to the management for further action, if required

1) Students feedback on teaching learning

The students of all the semesters are given an opportunity to express their opinions about the teaching methods of all the faculties handling the subjects for the current semester. The sample questionnaire for the same is given below.

- Q1 Presentation & Knowledge of subject matter
- Q2 Communication Skills & Interaction with the students
- Q3 Punctuality, Regularity & Control of class discipline
- Q4 Ability to motivate the students & Clarification of doubts
- Q5 Teacher's approach towards students

Action taken:

The students feedback for the individual teachers is shared to the respective teacher and if the average feedback percentage is less than 75% for any teacher, an explanation with the action plan to improve the same is asked and is monitored for the next feedback.

2) Students feedback on Ambience and the Academic performance of the institution

Feedback from the students for the Ambience and the Academic performance of the institution is collected through online mode (Google form). The feedback analysis is done and the analysis report is submitted to the principal and then to the management for the necessary actions.

For the academic year 2022-23 most of the students have given around 90% feedback as Good, Very Good and Excellent for almost all questions. Whereas, few students have given feedback requests on other parameters, and the detailed action taken for these parameters are given below.

Sl. No.	Feedback obtained	Action Taken
1	Students requested for the bus facility for Doddaballapur local places and from the bus stand to the campus	The request is presented to the management and the Management agreed to provide bus facility for Doddaballapur local places and from bus stand to the campus in the morning and in the evening
2	Students expressed that they need more Sports and Cultural activities in the campus	Since from the COVID pandemic the sports and cultural activities were reduced and as the situation is improved and there are no restrictions on these kinds of activities, the PED and the Student Welfare officer is instructed to increase the number of extra-curricular activities for the students.
3	Students expressed that they need more practical learning opportunities	The department HoD's are instructed to visit industries related to their branch to get more practical knowledge and to get internship opportunities.
4	Students complained about the cleanliness in the washrooms	The engineering/housekeeping department is instructed to take this as high priority and maintain the washrooms in hygiene condition.

3) Faculty feedback on Ambience and the Academic performance of the institution

Feedback from the faculties for the Ambience and the Academic performance of the institution is collected through online mode (Google form). The feedback analysis is done and the analysis report is submitted to the principal and then to the management for the necessary actions.

For the academic year 2022-23 most of the faculties have given around 90% feedback as Good, Very Good and Excellent for almost all questions. Whereas, few faculties have given feedback requests on other parameters, and the detailed action taken for these parameters are given below.

Sl. No.	Feedback obtained	Action Taken
1	Faculties requested for a separate parking facility for the staff	The Management agreed to provide separate parking lots for the staff and students. A new parking zone is constructed near the temple.
2	Faculties requested to provide alternative Saturdays holidays	Management instructed the Principal to implement it without affecting the academic activities.
3	Staff requested for providing group insurance for all	The management agreed and the group insurance is implemented for all the staff

4) Parents feedback on Ambience and the Academic performance of the institution

Feedback from the parents for the Ambience and the Academic performance of the institution is collected through online mode (Google form). The feedback analysis is done and the analysis report is submitted to the principal and then to the management for the necessary actions.

For the academic year 2022-23 most of the parents have given around 90% feedback as Good, Very Good and Excellent for almost all questions. Whereas, few have given feedback on other parameters, and the detailed action taken for these parameters are given below.

Sl. No.	Feedback obtained	Action Taken
1	Parents complained that they are not receiving the sms updates regarding their wards academic and attendance performance	The online sms communication platform OPTRA for students updates to parents is discontinued and replaced with the new ERP software for all the communications with parents. Also, parents WhatsApp groups are created for immediate updates and communication.
2	Parents requested to allot senior faculties to teach first year classes	The HoD's are instructed to allot senior teaching faculties to teach first year students
3	Parents expressed their worry about the quality of the drinking water providing from a outside supplier	The Management accepted their feedback positively and ordered for installing a RO water plant for the entire campus
4	Parents expressed their grievance about the cleanliness about the campus canteen	Management took the grievance positively and ordered for the renovation of the campus canteen and also changed the canteen contract to a new team.

5) Alumni feedback on Ambience and the Academic performance of the institution

Feedback from the alumni for the Ambience and the Academic performance of the institution is collected through online mode (Google form). The feedback analysis is done and the analysis report is submitted to the principal and then to the management for the necessary actions.

For the academic year 2022-23 most of the alumni have given around 90% feedback as Good, Very Good and Excellent for almost all questions. Whereas, few have given feedback on other parameters, and the detailed action taken for these parameters are given below.

Sl. No.	Feedback obtained	Action Taken
1	Some of the alumni expressed to utilise their expertise to train/motivate the students	The alumni coordinator is instructed to conduct one alumnus talk once in a month in the name of 'Sandesha'
2	Alumni requested to conduct regular alumni meets	It is decided to conduct December 25 th of every year to conduct global alumni meet

6) Employers feedback

Feedback from the employers for the performance of the institution is collected through online mode (Google form). The feedback analysis is done and the analysis report is submitted to the principal and then to the management for the necessary actions.

For the academic year 2022-23 most of the employers have given around 90% feedback as Good, Very Good and Excellent for almost all questions. Whereas, few have given feedback on other parameters, and the detailed action taken for these parameters are given below.

Sl. No.	Feedback obtained	Action Taken
1	Employers suggested that, as most of our students are from rural background, need to train them for communication skills	English communication classes are started from the first year itself to train the students for effective communication. Also, Principal instructed to Allied HoD to conduct a certificate programme on communication skills for the first year students and it is implemented.


 IQAC Coordinator
 R. L. Jalappa Institute of Technology
 Doddaballapur-561 203.



PRINCIPAL
 R.L. JALAPPA INSTITUTE OF TECHNOLOGY
 Kodigehalli, Doddaballapur-561203,Karnataka.