



Sri Devaraj Urs Educational Trust (R.)
R. L. JALAPPA INSTITUTE OF TECHNOLOGY
DODDABALLAPUR – 561 203
Bengaluru (Rural), Karnataka, India
(Approved by AICTE, New Delhi, Affiliated to VTU, Belagavi)

Web: <https://rljit.in> | e-mail : iqac@rljit.in | Phone: 080-27625381 Extn : 280



Internal Quality Assurance Cell (IQAC)

6.5 Internal Quality Assurance System:

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities.

Response:

The IQAC was established on 02/08/2021, Monday to develop systematic process for the institution and plan strategic interventions that would culminate in enhancing quality in all domains of administration and academics. The composition of the cell is as follows:

Chairperson – Principal, Coordinator – Senior Faculty, Members – Management Representative, Vice-Principal, One Senior Faculty from each department, Representative from Industry, Alumni and Students.

The objectives of IQAC are:

- To develop a system for conscious, consistent and catalytic action to improve Academic and Administrative performance of institution.
- To promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices.

The IQAC initiatives are listed below:

- Institutional Academic calendar
- Curriculum, Teaching Learning Process
- Automation of Administrative and Academic Activities
- Feedback from stakeholders
- Process audit for academic and administrative activities

- Student Support Programs (SSP)
- Orientation Programs for faculties
- Research Incentives for the faculties.

Outcomes:

- Institutional Academic calendar gives plan for execution of academic events.
- Academic Activities with Teaching Learning Process enables the students to improve their knowledge, which intern helps them to build their career.
- Feedback system has helped in improving satisfaction of students through action taken at various levels.
- Exit survey helped in enriching the curriculum as per needs of the present Day.
- Alumni feedback has helped in refinement of needs of industry for placement.
- Inclusion of value-added courses like SSP, training programs led to better placements.
- Regular audits have helped the process to get updated with relevant records.
- Initiated Best Faculty and Best Department recognition awards.
- Faculties are provided with cash incentives to boost the research activities in the institution.
- Orientation programs update the faculties about the change in syllabus/new courses.

Some of the best practices of IQAC are:

Practice 1: IQAC Contribute, Monitor and evaluate Teaching & Learning Processes (TLP)

The process of IQAC audit contributes in TLP during each semester in an academic year as follows:

IQAC will meet every semester and plan for academic audits during the semester. Different audit teams are formed with the external auditor to audit the academic performance of the various departments (Interdepartmental). The audit team will verify the following documents of each department in line with OBE process, and make necessary recommendations to enhance quality of technical education.

1. Planning of course delivery (Course Material File)
2. Work Diary, attendance registers
3. Blue book evaluation with scheme for evaluation

4. Local Guardian Books with the meeting details
5. Project reports
6. Laboratory evaluation process.

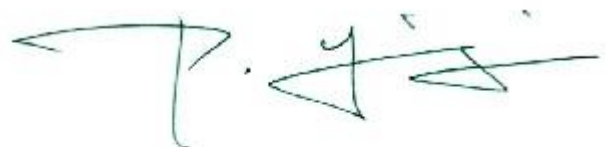
The audit team submits the report to the IQAC coordinator, and he analyzes them with the head of the institution. Next head of the institution discusses audit findings with concerned department heads and gives suggestions for addressing the concern(s) raised by the IQAC.

Practice 2: Rubrics for evaluation process

The IQAC team of the institution framed the rubrics and formats to be followed for the evaluation process of various reports academic activities as mentioned below: Project phase I and Phase II, Technical seminar, and Internship.

Practice 3: Orientation Programs

The IQAC team initiates orientation programs for faculties, whenever program course syllabus is changed/updated or any new course is introduced. The outcome of this is to make faculties to become familiar with the changes in the syllabus for successfully conducting the courses.



PRINCIPAL
R.L. JALAPPA INSTITUTE OF TECHNOLOGY
Kodigehalli, Doddaballapur-561203,Karnataka.